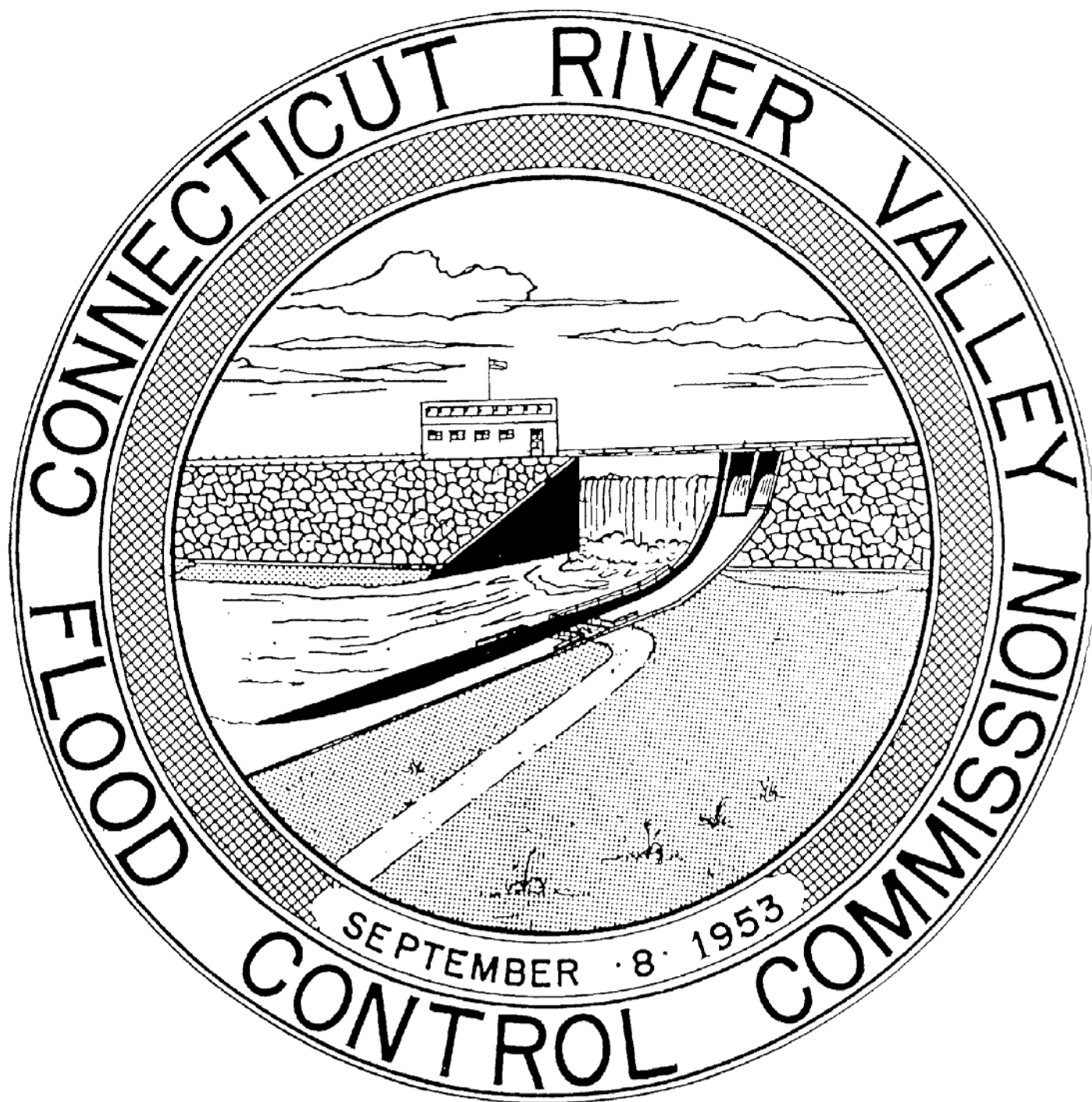


ANNUAL REPORT



July 1, 2011 – June 30, 2012

The Connecticut River Valley Flood Control Commission, established September 8, 1953 when the signatory states of Connecticut, Massachusetts, New Hampshire, and Vermont ratified the Compact which states, in Article I:

The principal purposes of this Compact are:

- a) To promote inter-state comity among and between the signatory states;
- b) To assure adequate storage capacity for impounding waters of the Connecticut River and its tributaries for the protection of life and property from floods;
- c) To provide a joint or common agency through which the signatory states, while promoting protecting and preserving to each the local interest and sovereignty of the respective signatory states, may more effectively cooperate in accomplishing the object of flood control and water resources utilization in the basin of the Connecticut River and its tributaries.

OFFICERS OF THE
CONNECTICUT RIVER VALLEY FLOOD CONTROL COMMISSION
AS OF JUNE 30, 2012

Robert Grimley, Chairman
Michael Misslin, Vice Chairman
Angela Mrozinski, Administrator
Patricia D. LaMountain, Assistant Treasurer

MEMBERS OF THE
CONNECTICUT RIVER VALLEY FLOOD CONTROL COMMISSION
AS OF JUNE 30, 2012

Connecticut

Denise Ruzicka, 50 Creamery Rd., East Haddam, 06423
Barbara J. Ruhe, 915 Silas Deane Hwy., Wethersfield 06109
Vacancy

Massachusetts

Michael Misslin, Engineering Div., Dept. of Conservation & Recreation, 251 Causeway St., Ste. 600, Boston, 02114
Linda Hutchins, Dept. of Conservation & Recreation, 251 Causeway St., Ste. 600, Boston, 02114
Vacancy

New Hampshire

Fred S. Parker, 28B Union Sq., Union St., Keene 03431
Robert G. Kline, 93 Old County Road, Plainfield 03781-5111
Robert Grimley, PO Box 550, Grantham, 03753

Vermont

Evan Hammond, 126 Colby Rd., Lunenburg 05906
Gary Moore, Box 454, Bradford, 05033
William Pettengill, 103 Maple Hill Drive, Guilford 05301

OFFICE ADDRESS

PO Box 511, [15 Bank Row] Greenfield, MA 01302
Tel.: 413-772-2020 X204; Fax: 413-772-2090
e-mail: crvfcc@crocker.com
Website: www.crvfcc.org

CHAIRMAN'S REPORT
July 1, 2011 – June 30, 2012

During the latter part of 2011 a number of changes occurred as the Commission moved to consolidate the relationship with the Connecticut River Watershed Council in Greenfield, Massachusetts. Angela Mrozinski assumed the responsibilities as the CRVFCC administrator working with Pat LaMountain at CRWC in a smooth transition following the retirement of Polly Smiaroski.

Since the administrative offices moved from Northampton to Greenfield, Massachusetts to improve efficiency, the financial accounts were transferred to the Greenfield Savings Bank.

Linda M. Hutchins was appointed to fill one of the Commissioner posts from Massachusetts. The Commission was advised by Commissioner Mike Misslin that Massachusetts will fill the remaining vacancy with Carl Gustofson, a retired NRCS engineer. Our valued CT Commissioner Chuck Berger resigned and the vacancy is on track to be filled by Cheryl Chase.

With the help of the Connecticut Commissioners the CRVFCC historic files were moved to the CT state archives. This will ensure well-ordered and easy access to anyone interested in the archives.

The Compact was reviewed by CT Commissioner and attorney Barbara Ruhe. Changes recommended by Commissioner Ruhe will be discussed at a future meeting.

The CRVFCC members visited the Corps flood control dam at Ball Mountain on June 15, 2012, and were given a guided tour thanks to James Lewis and Dale Berkness of the Army Corps of Engineers. The visit provided the members of the Commission with a first-hand view of one of the compact dams and a greater appreciation of the essential work of the Corps in flood control. This was particularly significant in view of the major flooding due to Hurricane Irene. It was mentioned that the Corps is investigating the possible installation of generators at the Ball Mountain site. Installation of hydroelectric facilities at this and other feasible Corps site would contribute to energy independence of the U.S.

Respectfully Submitted,
Robert T. Grimley, Chairman
Connecticut River Valley Flood Control Commission

SUMMARY OF THE MINUTES OF THE COMMISSION MEETINGS HELD DURING THE PERIOD OF THIS REPORT

September 16, 2011

Barbara Ruhe moved and Fred Parker seconded the motion to accept the June 24, 2011 minutes. Discussion to keep 1st three sentences of item 5, paragraph 2 and delete the remainder of that paragraph. Amended motion to accept modified minutes, seconded by Chuck Berger, motion passed unanimously.

Mike Misslin updated the Commission on Massachusetts Commission members. State hydrologist Linda M. Hutchins has been appointed and will be at the December meeting.

Various state archivists are interested in securing CRVFCC archives. MA archivist is happy to work with whatever state working to take these archives. Motion by Evan Hammond to accept the Connecticut archivist offer to take records and the offer from Sean Fisher from the MA archives to help catalogue the archives. Seconded by Barbara Ruhe, the motion passed unanimously.

CRVFCC has received a proposed draft agreement from CRWC – Andrew Fisk, Executive Director. Proposal to transfer from hourly arrangement to a flat fee arrangement. Sentence has been added stating that when CRWC is approaching 75% of that fee that CRVFCC be notified. A previous motion has authorized the Chair to pay CRWC up to \$2,000 extra without needing approval of the Commission. Both parties are happy with this arrangement and it could be a model of collaboration. The Agreement is retroactive to July 1, 2011. Motion by Barbara Ruhe to authorize Chair to approve agreement dated August 23rd, seconded by Fred Parker. The motion passed unanimously.

The final budget is the same budget from the last meeting. Discussion of virtual meetings in the future to save travel expenses. Motion by Evan Hammond to accept the budget, seconded by Barbara Ruhe. The motion passed unanimously.

Period from July 1 – September 30 quarterly administrative payment invoice from CRWC. **Barbara Ruhe moves for there to be a standing motion to pay the quarterly CRWC invoice in accordance with the approved agreement retroactively, seconded by Evan Hammond. The motion passed unanimously.** Pat LaMountain will soon be retiring and is training new CRWC staff Angela Mrozinski to become CRVFCC Administrator.

New CRVFCC officers need to visit the bank to update signature cards after today's meeting. Report from Nominating Committee: 2011 Nominating Committee of CRVFCC consisted of Evan Hammond of VT, Charles Berger of CT, and Denise Ruzicka, Chair, as an ex-officio member. The Nominating Committee presents the following slate of officers for the next term: Chairman Robert Grimley of NH, Vice Chairman Mike Misslin of MA. Gary Moore moves to accept the slate, Fred Parker seconds. The motion passed unanimously. The Commission thanks Denise Ruzicka for a great job.

Commission members shared news from their regions regarding damage from Tropical Storm Irene. The recent flooding provided an opportunity to educate about the function of the CRVFCC. Mike Misslin will contact the Army Corps of Engineers to see what the value of flood control dams have been. Commissioners were asked to send the office photos of damage in their states.

Pat LaMountain raised the question if CRVFCC wants to keep accounts with the Bank of America. The Commission agrees to transfer accounts to Greenfield Savings Bank since it is more convenient for the Administrator. Gary Moore moves to transfer accounts to Greenfield Savings Bank, seconded by Evan Hammond, motion passed unanimously.

Date for the next CRVFCC meeting is to take place on December 2, 2011. **Barbara Ruhe moves for a standing resolution that the staff and Chair are authorized to determine if the meeting will be in person or virtually, seconded by Gary Moore. Amended motion that if there is an in person meeting, the staff and Chair will determine the location of the meeting, seconded by Evan Hammond. The motion passed unanimously.** The meeting was adjourned at 11:15.

December 2, 2011

Barbara Ruhe moved and Mike Misslin seconded the motion to accept the September 16, 2011 minutes.

Mike Misslin introduced new commissioner, Linda Hutchins, MA DCR Hydrologist.

Mark Jones of the CT State Archives is excited to be receiving the CRVFCC files. He has been in touch with Sean Fisher, MA DCR Archivist, discussing the files and a process for transferring them. The Commission will fully cooperate with the transfer of the files, including donating any needed furniture for storage purposes.

Denise Ruzicka passed around and reviewed the findings from the audit/review that took place in September. Overall, things are in good order. Working with CRWC and having no employees significantly simplifies the finances. Cost for a professional audit is approximately \$1,500-2,000, recommended to take place every ten years with the first possibly in 2012. The Commission reviewed the list of standing motions. Suggestion made to review the list of standing motions at

the same time as the professional audit. Motion by Gary Moore to accept the audit as printed, seconded by Barbara Rhue. The motion passed unanimously.

Commission reviewed the draft 2010 Annual Report. Governors and Secretaries of State should receive hard copies of the final report. State libraries should receive an email with a digital copy, receiving a hard copy on request. Motion by Evan Hammond to accept the 2010 Annual Report, seconded by Barbara Rhue. The motion passed unanimously.

Commission reviewed the draft 2011 Tax Loss Report. Commission provided a review of the Vermont's issue with the Tax Loss payments for Linda Hutchins. Motion by Barbara Rhue to accept the Tax Loss Report as presented, seconded by Fred Parker. The motion passed with Gary Moore and Linda Hutchins abstaining.

Commission discussed the possibility of updating the map that is contained in the Annual Report. The Commission is in agreement that the map should have only the flood control dams displayed for consistency purposes. Motion by Gary Moore to use the current map for the 2010 Annual Report and work on an updated map with only the flood control dams for next year, seconded by Robert Kline. The motion passed unanimously.

The Commission reviewed and paid the CRWC quarterly invoice for September 1 – December 31, 2011 and reimbursement for the audit/review committee lunch.

Motion by Gary Moore to give all equipment and furniture, except the table in the Northampton DCR office, to CRWC to use as they see fit, seconded by Evan Hammond. The motion passed unanimously.

Discussion should be had regarding the function of the Commission and review the Compact to determine if any other functions should be added. It should be determined if the Compact or bi-laws allow for the use of a proxy. Motion by Barbara Rhue to have a block of 1.5-2 hours in the September agenda to review the Compact, seconded by William Pettingill. The motion passed unanimously.

Discussion of having the June meeting at Ball Mountain with a tour. Meeting date set for June 15, 2012. Motion by Fred Parker that the first quarter meeting be at the decision of the Chair and called by the Chair, seconded by Denise Ruzicka. The motion passed unanimously. Meeting date set for September 21, 2012.

Motion by Evan Hammond to adjourn, seconded by Denise Ruzicka. The motion passed unanimously. Meeting adjourned at 11:05am.

June 15, 2012

Gary Moore moved and Fred Parker seconded the motion to accept the December 2, 2011 minutes as presented. The motion passed.

The CRVFCC historic files have been successfully moved to the CT state archive. A signed Deed of Gift has been received for this transfer and will need to be repeated for any future transfer of records. CT state archives will take new records as often as we choose but will not need to be annually; potentially every 5-10yrs. CT archives will create an index of the records they have, which can be shared with other archives.

Gary Moore moved and Evan Hammond seconded the motion to pay CRWC invoices. The motion passed.

Denise Ruzicka moved and Mike Misslin seconded the motion to approve the draft 2012-13 budget as written. The motion passed.

A simple policy outlining document retention and schedule to transfer records (including digital) to archive should be developed. Barbara Ruhe moved and William Pettengill seconded the motion to authorize Denise Ruzicka and Evan Hammond to draft a document retention policy. Motion passed.

Barbara Ruhe moves to have a professional audit done and consult the auditor about the recommendation of a policy for financial review. Motion seconded by William Pettengill. Motion passed. Denise Ruzicka moves to authorize the Chair to hire an auditor and make payments as necessary, Barbara Ruhe seconded the motion. Motion passed.

Charles Berger, whose 20+ year term recently expired, should be recognized in some way. Gary Moore moved that Evan Hammond check records and come up with a suitable plaque or gift, Robert Grimley seconded the motion. Motion passed.

The Commission agrees to keep the Certificate of Deposit on a six month schedule.

Date of next meeting set for September 21, 2012 at CRWC at 9:30am. Denise Ruzicka, on behalf of the Commission, appreciates the work of those who set up the dam field trip. Thank you letter will be sent to the dam.

Motion by Mike Misslin to adjourn, seconded by Evan Hammond. The motion passed. Meeting adjourned at 2:30pm.

The foregoing is a summary of the Minutes of meetings held during 2011-2012. Full minutes are available for inspection at crvfcc.org or by request.

Connecticut River Valley Flood Control Commission
Income & Expense Budget vs. Actual
 July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>	<u>11/12 Budget</u>	Budget Forecast Jul 12 - Jun 13
Ordinary Income/Expense			
Income			
Total State Payments	19,500.00	19,500.00	19,500.00
Total Interest-Savings, Short-term CD	<u>220.57</u>	<u>102.00</u>	<u>102.00</u>
Total Income	19,720.57	19,602.00	19,602.00
Expense			
Total Contract Services	15,061.83	15,000.00	15,000.00
Total Equip Rental and Maintenance	0.00	100.00	100.00
Operations			
Postage, Mailing Service	62.00	100.00	100.00
Printing and Copying	0.00	100.00	100.00
Supplies	18.25	100.00	100.00
Telephone, Telecommunications	<u>89.55</u>	<u>100.00</u>	<u>100.00</u>
Total Operations	169.80	400.00	400.00
Other Types of Expenses			
Insurance - Liability, D and O	195.00	500.00	500.00
Other Costs	<u>0.00</u>	<u>200.00</u>	<u>200.00</u>
Total Other Types of Expenses	195.00	700.00	700.00
Travel and Meetings			
Conference, Convention, Meeting	174.57	400.00	400.00
Travel	<u>2,415.35</u>	<u>3,000.00</u>	<u>3,000.00</u>
Total Travel and Meetings	<u>2,589.92</u>	<u>3,400.00</u>	<u>3,400.00</u>
Total Expense	<u>18,016.55</u>	<u>19,600.00</u>	<u>19,600.00</u>
Net Ordinary Income	<u>1,704.02</u>	<u>2.00</u>	<u>2.00</u>
Net Income	<u><u>1,704.02</u></u>	<u><u>2.00</u></u>	<u><u>2.00</u></u>

The CD of \$68,085.24 was transferred to Greenfield Savings Bank as of September 27, 2011.

The checking account of \$11,010.43 was transferred to Greenfield Savings Bank as of September 27, 2011.

Reconciled balance for the CD as of June 30, 2012:	<u>\$ 68,291.98</u>
Reconciled balance for the checking acct as of June 30, 2012:	\$ 15,061.81
Adjustments for June, 2012 (uncleared transactions - travel):	<u>\$ (214.23)</u>
Adjusted ending balance net uncleared transactions as of June 30, 2012:	\$ 14,847.58

Support money is received as follows:

Vermont \$2,500
 New Hampshire \$2,000
 Massachusetts \$7,500
 Connecticut \$7,500

CONNECTICUT RIVER VALLEY FLOOD CONTROL COMMISSION
P. O. BOX 511
GREENFIELD, MA 01302

2011 TAX LOSSES AND REPAYMENTS

<u>MASSACHUSETTS</u>	<u>VALUATION BASIS</u>	<u>TAX RATE</u>	<u>TAX LOSS</u>
<u>Knightville</u>			
Chesterfield	\$ 16,670.00	\$16.15	\$ 250.00
Huntington	238,190.00	14.66	4,990.00
<u>Littleville</u>			
Chester	487,480.00	18.64	9,618.00
Huntington	29,360.00	14.66	615.00
<u>Birch Hill</u>			
Phillipston	110.00	13.67	1.00
Royalston	38,200.00	9.28	382.00
Templeton	694,670.00	12.55	7,433.00
Winchendon	323,620.00	14.06	6,919.00
<u>Tully</u>			
Athol	7,900.00	14.14	77.00
Royalston	180,000.00	9.28	<u>1,800.00</u>
<u>Barre Falls</u>			
All state land – no tax losses			
TOTAL			\$32,085.00
<u>NEW HAMPSHIRE</u>			
<u>Otter Brook</u>			
Keene	\$115,090.00	30.82	\$3,166.00
Roxbury	26,740.00	* 22.88	758.00
<u>Surry Mountain</u>			
Surry	238,190.00	* 15.85	<u>7,765.00</u>
TOTAL		* 2010	\$11,689.00

The figures included with this report voted and approved by the Connecticut River Valley Flood Control Commission, December 2, 2011.

CONNECTICUT RIVER VALLEY FLOOD CONTROL COMMISSION
P. O. BOX 511
GREENFIELD, MA 01302

2011 TAX LOSSES AND REPAYMENTS

<u>VERMONT</u>	<u>VALUATION BASIS</u>	<u>TAX RATE</u>	<u>TAX LOSS</u>
<u>Union Village</u>			
Norwich	\$3,590.00	\$19.55	\$78.00
Thetford	203,380.00	20.88	3,675.00
<u>North Hartland</u>			
Hartland	110,140.00	17.91	2,324.00
Hartford	328,470.00	21.63	7,292.00
<u>North Springfield</u>			
Springfield	32,880.00	*25.80	960.00
Weathersfield	554,510.00	21.26	10,092.00
Perkinsville	11,760.00	*3.40	10.00
<u>Townshend</u>			
Jamaica	42,420.00	16.20	1,756.00
Townshend	204,780.00	19.32	5,656.00
<u>Ball Mountain</u>			
Jamaica	12,460.00	*16.71	516.00
Londonderry	176,020.00	*16.86	<u>2,341.00</u>
TOTAL		* 2010	\$34,700.00

REIMBURSEMENT FOR TAX LOSSES

<u>CONNECTICUT PAYMENTS IN REIMBURSEMENT</u>			
	<u>TAX LOSS</u>	<u>%</u>	<u>PAYMENT</u>
TO: Massachusetts	\$32,085.00	40	\$12,834.00
New Hampshire	11,689.00	40	4,676.00
Vermont	34,700.00	40	<u>13,880.00</u>
TOTAL OF PAYMENTS TO BE MADE BY CT			\$31,390.00

<u>MASSACHUSETTS PAYMENTS IN REIMBURSEMENT</u>			
TO: New Hampshire	\$11,689.00	50	\$5,845.00
Vermont	34,700.00	50	<u>\$17,350.00</u>
TOTAL OF PAYMENTS TO BE MADE BY MA			\$23,195.00