

PURSUANT TO NOTICE, THE QUARTERLY MEETING OF THE CONNECTICUT RIVER VALLEY FLOOD CONTROL COMMISSION was held at the Connecticut River Conservancy office, 15 Bank Row, Greenfield, MA on December 7, 2022.

COMMISSIONERS PRESENT:

Connecticut	Commissioner Denise Ruzicka Commissioner Jason Bowsza (absent) Commissioner Richard Sherman
Massachusetts	Commissioner Mike Misslin Commissioner Carl Gustafson (proxy)
New Hampshire	Commissioner Paul Berch
Vermont	Commissioner Evan Hammond Commissioner Gary Moore Commissioner John Arrison

Also attending: Angela Chaffee – Administrator for the Commission, Robert Lowell

1. Denise Ruzicka, Chair, called the meeting to order, 9:36am. NOTE: no quorum.
2. Public Comment – Introduce commissioners and new commissioners and provide some history of the commission.
3. Old Business
 - a. Commission reviewed June 15, 2022 meeting minutes and September 14 meeting notes. Evan Hammond moved to provisionally approve June minutes and September notes, second by Paul Berch. Motion passed.
 - b. Commissioner vacancies & appointments:
 - i. MA: Rob is serving at discretion of DCR and new gov, no official paperwork. Replacement for Carl will be brought to new Governor Healey.
 - ii. CT: Someone from CT DEEP is interested in joining the Commission. Denise will get in touch with Jason to check his status.
 - iii. NH: Cathy Harvey is interested in serving & will talk to Governor's appointment secretary, then they'll find a 3rd to serve. Linda Tanner and Bob Kline have resigned.
 - iv. VT: New commissioner John Arrison recently appointed.
 - c. MA & VT have paid 2022-2023 invoices for their annual administrative payment. Denise called CT and it's been approved in their system, should arrive soon. Angela will follow up with NH contact.
 - d. Work continues on the upper West River Stream Geomorphic Assessment (SGA). Angela Chaffee shared a recent update from Joe Bartlett of Fitzgerald Environmental Associate on SGA progress – field work completed, data entered this winter, in spring will prepare a list of potential restoration projects. Final report due next November. The SGA will eventually open up funding for projects to solve sedimentation issues at Townsend Dam.
 - e. Review at next meeting the edits made to Document Retention Policy at September meeting (*Remove "duplicate" from deposit slips" and "& subsidiary ledgers" (next to journals).*
4. New Business
 - a. CRC's invoice: Paid via standing motion.

- b. Review 2022 Tax Loss report. Evan Hammond moved to approve report as written, second by Mike Misslin. Motion passed.
 - c. Review 2021-2022 Annual Report. Paul Berch moved to approve report with discussed change, second by Evan Hammond. Motion passed.
 - d. Set 2023 meeting schedule: March 8, June 21, September 13, December 6. Discussion of June field trip to Colebrook Dam (CT), Denise has called the state and Mike will follow up.
 - e. Other New Business:
 - i. Andy Fisk has resigned as CRC's executive director. CRC's board of trustees is beginning the work of hiring a firm to search for his replacement. In the meantime, we need to approve an additional signer on our bank accounts. Paul Berch moved to authorize Angela Chaffee as new signer on our accounts, second by Evan Hammond. Motion passed.
 - ii. Pay USPS bill.
 - iii. Paul mentioned purchase of 13 hydro dams on Deerfield & CT Rivers by Hydro Quebec, concern is additional hydro added to dams, none of them are flood control dams.
5. Public Comment – none.
6. Meeting adjourn at 10:38am.