

Connecticut River Valley Flood Control Commission

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PURSUANT TO NOTICE, THE QUARTERLY MEETING OF THE CONNECTICUT RIVER VALLEY FLOOD CONTROL COMMISSION was held at the Colebrook Dam office, 426 A Colebrook River Road, Colebrook, CT on June 21, 2023.

COMMISSIONERS PRESENT:

Connecticut	Commissioner Denise Ruzicka Commissioner Jason Bowsza (absent) Commissioner Richard Sherman (proxy)
Massachusetts	Commissioner Mike Misslin Commissioner Carl Gustafson (proxy) Commissioner Robert Lowell
New Hampshire	Commissioner Paul Berch Commissioner Antonio Ortiz (phone) Commissioner Cathryn Harvey
Vermont	Commissioner Evan Hammond (proxy) Commissioner Gary Moore Commissioner John Arrison (proxy)

Also attending: Angela Chaffee – Administrator for the Commission, Graham Stevens, Bureau Chief of the Bureau of Water Protection and Land Reuse at CT Department of Energy & Environmental Protection (CT DEEP)

1. Denise Ruzicka, Chair, called the meeting to order, 10:20am.
2. Public Comment – Denise introduced Graham. Introduced current and new commissioners and provided some history of the Commission.
3. Old Business
 - a. Commission reviewed December 7 meeting notes. June 15, 2022 meeting minutes and September 14 meeting notes have been provisionally approved. Gary Moore moved to accept meeting minutes and notes, second by Paul Berch. Motion passed.
 - b. Commissioner vacancies & appointments:
 - i. MA: Serve until someone is reappointed. All spots are filled, but not necessarily appointed formally. Carl is seeking replacement and they are working to suggest a new person to be appointed. Rob has been nominated and is here officially.
 - ii. CT: Serve until someone is reappointed.
 - iii. NH: All set. Antonio (Tony) Ortiz and Rep. Cathryn Harvey were recently appointed.
 - iv. VT: All set.

- c. All four states have paid 2022-2023 invoices for their annual administrative payment. Invoices for 2023-24 will be sent in early July. Rob provided a new address for MA administrative payment invoices.
 - d. Work continues on the upper West River Stream Geomorphic Assessment (SGA). The SGA will eventually open up funding for projects to solve sedimentation issues at Townsend Dam. Angela Chaffee shared a recent update. The Vermont DEC Rivers program has put a temporary hold on doing any active SGA work. Joe Bartlett of Fitzgerald Environmental Associate informed us that their contract has been extended and West River is the only active SGA project. All deliverables will be completed by the end of the year. Commission would like a copy of their final report.
 - e. Commission reviewed the edits made to Document Retention Policy at September meeting. Paul Berch moved to approve updated policy, second by Gary Moore. Motion passed.
4. New Business
- a. CRC's invoice: Paid via standing motion.
 - b. Commission reviewed draft FY2023-24 budget. Mike Misslin moved to approve budget with one modification as discussed to reflect total administrative payments of \$20,000, second by Gary Moore. Motion passed.
 - c. Andrew Fisk, former director of Connecticut River Conservancy and signer on our bank accounts, needs to be removed as signer. Cathy Harvey moved to remove Andrew Fisk as signer, second by Gary Moore. Motion passed.
 - d. Set 2023 Audit and Nominating Committees. Tony Ortiz and Rob Lowell volunteered for the audit committee. Commissioners discussed the nomination of next officers to be Gary Moore as chair, Paul Berch as vice-chair, to be officially nominated and voted on at the next meeting, taking office at the start of the December meeting.
 - e. Other New Business: Discussion of where to do our next field visit; send suggestions to Mike.
5. Public Comment – none.
6. Meeting adjourn at 11:10 am.