

# Connecticut River Valley Flood Control Commission

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PURSUANT TO NOTICE, THE QUARTERLY MEETING OF THE CONNECTICUT RIVER VALLEY FLOOD CONTROL COMMISSION was held at the North Hartland Dam office, 112 Clay Hill Road, North Hartland, VT on September 13, 2023.

## COMMISSIONERS PRESENT:

<b>Connecticut</b>	Commissioner Denise Ruzicka <del>Commissioner Jason Bowsza</del> (absent) Commissioner Richard Sherman
<b>Massachusetts</b>	Commissioner Mike Misslin Commissioner Carl Gustafson (proxy) Commissioner Robert Lowell
<b>New Hampshire</b>	Commissioner Paul Berch Commissioner Antonio Ortiz Commissioner Cathryn Harvey (proxy)
<b>Vermont</b>	Commissioner Evan Hammond (proxy) Commissioner Gary Moore Commissioner John Arrison

Also attending: Angela Chaffee – Administrator for the Commission, Barbara Sherman, Army Corps staff

1. Denise Ruzicka, Chair, called the meeting to order, 10:12am.
2. Public Comment – Denise thanked the Army Corps hosts. Provided some background on the Commission. Commissioners introduced themselves.
3. Old Business
  - a. Commission reviewed June 21 meeting minutes. Gary Moore moved to approve meeting minutes, second by Mike Misslin. Motion passed.
  - b. Commissioner vacancies & appointments:
    - i. MA: Serve until someone is reappointed. Carl is looking for someone to replace him. Mike will write to the governor requesting that their recommended candidates be appointed. Rob is still waiting for acceptance.
    - ii. CT: Serve until someone is reappointed. Two are up for reappointment. Denise got a call from CT DEEP and they are looking to have someone from the agency join the Commission.
    - iii. NH: All set.
    - iv. VT: All set.
  - c. All four states have been invoiced for their 2023-2024 annual administrative payment. NH & VT have paid. Denise will call CT to check on payment.

- d. Work continues on the upper West River Stream Geomorphic Assessment (SGA). The SGA will eventually open up funding for projects to solve sedimentation issues at Townsend Dam. Angela Chaffee shared a recent update. The contract end date has been extended to April 1, 2024. Fitzgerald Environmental Associate requested this to provide them the winter months to do the quality control work and final report rather than during the fall field season. We have requested a copy of the final report. Commission provided a background on this issue. Angela will send copy of contract.
  - e. Review of final FY 2022-23 expenses.
4. New Business
- a. CRC's invoice: Paid via standing motion.
  - b. Commission discussed adjusting frequency of reviewing Standing Motions & Document Retention policy from annually to every other year. Paul Berch moved to review the standing motions and document retention policy every other year, second by John Arrison. Motion passed.
  - c. Nominating committee proposes Gary Moore as Chair, Paul Berch as Vice-Chair (replacing Denise Ruzicka as Chair and Gary Moore as Vice-Chair). Angela Chaffee, CRVFCC administrator will remain a signer on the account. Antonio Ortiz moved to accept nominations as presented, second by John Arrison. Motion passed.
  - d. Other New Business: December 6<sup>th</sup> meeting to be held in Greenfield so new officers can go to the bank and update signature cards.
5. Public Comment – none.
6. Meeting adjourn at 10:45 am.